

### **Instruction Circular**

1. All applicants are requested to observe deadlines strictly; no nominations will be entertained after given date.
2. All applicants are requested to submit complete application forms / APO bio-data forms along with necessary documents mentioned in the circulation mail.
3. On Final Selection from APO-Japan, selected participants will submit a participation fee of **Rs. 10,000** applicable to SMEs, Private Organizations, Chambers, and Commercial Government Institutions and **Rs 20,000** to Large Scale organization.
4. Successful Selected Participants should submit the mentioned amount to NPO within 5days after receipt of confirmation email from NPO/APO, In case of non-compliance letter of acceptance will not be issued.
5. All selected participants should strictly follow the guidelines provided and should submit country Paper, Course Material, back to office report (on return) and consent Letter to replicate the Training program on the guidelines/instructions provided by NPO-Pakistan.
6. These rules apply to all Individuals/Commercial Govt Organization/Association/Chambers/Private Organizations/Consultants/Trainers.